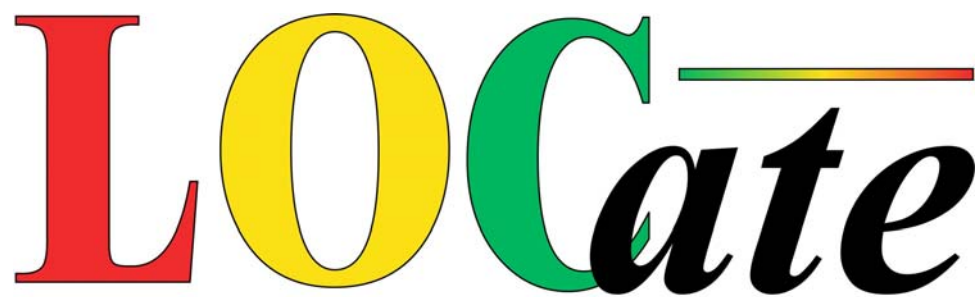


2007 Annual Chapter Report



Lincoln-Omaha-Council Bluffs
Association of Transportation Engineers

Summary

LOCATE had an outstanding second year. Area transportation professionals continued their support of the Chapter and attendance at chapter meetings has been outstanding with an average of over 30 professionals in attendance at each Chapter meeting. On December 31, 2007, we had a total of 80 chapter members.

2007 Membership:

Chapter Members	48
Chapter Affiliates	26
<u>Student Affiliates</u>	<u>6</u>
Total LOCATE Members	80

Notice of all Chapter meetings is distributed to over 100 transportation professionals within the Chapter area, including all members and affiliates.

Meeting Attendance:

Chapter Meeting	Total Attendance
January 10, 2007	39
February 9 & 13, 2007 (<i>Webinar</i>)	21
March 14, 2007	22
June 5, 2007 (<i>Annual Golf Outing</i>)	42
July 11, 2006	32
September 12, 2007	39
November 8, 2007 (<i>Annual Meeting</i>)	35

Activities

LOCATE regularly conducts Chapter activities with a minimum of six meetings or activities per year, with general meetings typically occurring on the second Wednesday of every other month. Meeting locations vary so that meetings take place in various parts of the Chapter area. Topics presented at Chapter meetings included a variety of topics of interest to all transportation professionals, including: Lincoln’s Vision 2015, a tour of the Nebraska Department of Roads District 2 Traffic Operations Center, the Council Bluffs Interstate System Improvements Project, and railroad quiet zones.

One of the Chapter activities includes an annual golf event. This year’s event served as our May activity and was held on a beautiful June afternoon in Papillion, Nebraska at the Tara Hills Golf course.

Aside from our regular bi-monthly Chapter activities, LOCATE also facilitated one (1) professional development activity in 2007. Hosted by Lamp Rynearson in Omaha, 21 professionals participated in the On-Site Circulation and Access Design for Commercial Developments “webinar” sponsored by ASCE in February 2007.

The minutes each of the general chapter meetings are included in the appendix of this Annual Report. A summary of the 2007 Chapter activities is provided below.

Meeting	Speakers	Topic	Location
January 10	Roger Severin, Olsson Associates	Lincoln's Vision 2015	Valentino's Lincoln, NE
February 9 & 13	ASCE	On-Site Circulation and Access Design for Commercial Developments	Lamp Rynearson Omaha, NE
March 14	Steve Garbe, NDOR	NDOR District 2 Traffic Operations Center	Omaha, NE
June 5	-	Golf Scramble	Tara Hills Golf Course Papillion, NE
July 11	John Carns, Iowa DOT	Council Bluffs Interstate System Improvements Project	Riverside Grill Council Bluffs, IA
September 12	Roger Figard, City of Lincoln Rick Haden, Kirkham Michael	Railroad Quiet Zones	Spaghetti Works Lincoln, NE
November 8	Joe Cole (Magician)	-	Quarry Oaks Golf Course South Bend, NE

Leadership

The end of 2007 marked the election of Chapter Officers. Elections for our 2008 officers were held in late October and early November of 2007. This process was administered through an electronic ballot. The election utilized Elections On-Line the vendor used by ITE for international elections. This method proved to be very cost-effective and quite successful.

The results of the 2008 Officer Elections were:

President	Mark Lutjeharms
Vice-President	Lisa Richardson
Secretary/Treasurer	Sarah Tracy
Treasurer	Mark Meisinger
Affiliate Director	Scott Carlson
Director of Education	Dr. Larry Rilett
Past President	Mike Piernicky

Board Activities

The Board of Direction met six times in 2007 to coordinate Chapter activities and was also represented at the Spring and Fall MOVITE Board Meetings to provide overviews of Chapter Activities.

In 2007 the Board of Direction developed two policies to guide the operations of the Chapter. The first policy is a privacy policy that outlines how LOCATE treats the personal information of its members. This policy was issued to the membership on April 30, 2007. The second policy is an audit policy requiring an audit of the treasurer's books each year by LOCATE members.

This policy was issued to the membership on October 21, 2007. Both policies are included in the Appendix.

Finances

The philosophy of the Board for Chapter meeting expenses to be fully supported by meeting income remains the same and has proven to be effective in 2007, the Chapter ended 2007 with an account balance of \$2,565.84. Annual dues were used to support the other operations of the Chapter, such as providing free meeting attendance (including meals) for students. The funds raised at the golf outing were used to provide entertainment for the annual meeting. Chapter finances were tracked and reported at each meeting. The final 2007 Treasurer's Report, listing total expenses, revenues and reserves, is included in the appendix.

The 2008 Budget was developed based on past history and anticipated future expenses and income. The 2008 Budget was approved by the Board of Direction in early 2008 and is included in the Appendix.

Chapter Area

The Chapter Boundaries were established in 2005 to include the major cities of Lincoln, Omaha, and Council Bluffs. The counties of Washington, Douglas, Dodge, Sarpy, Cass, Saunders and Lancaster in Nebraska and Mills and Pottawattamie in Iowa make up the Nebraska-Iowa area. Our chapter encourages participation by all types of professionals including traffic, roadway design, planning, transit and many others, both public and private.

Appendix: 2007 Annual Chapter Report

Contents include:

Chapter Meeting Minutes

LOCATE Policies

2007 Actual Income & Expenses

2008 Budget



MINUTES FROM GENERAL MEETING

Date: January 10, 2007
Time: 11:30 p.m.
Location: Valentino's, 35th & Holdrege Streets, Lincoln, NE
Speaker: Roger Severin
Topic: Lincoln's Vision 2015

No. of attendees: 39

President's Remarks:

Mike Piernicky, President, opened by welcoming everyone in attendance. He encouraged the membership to become more involved in LOCATE through technical committees. He also noted that the LOCATE board is investigating the possibility of producing public service announcements in conjunction with other organizations and public agencies.

Mike noted that LOCATE meetings will generally be held on the 2nd Wednesday of odd months.

Treasurer's Report:

Sarah Tracy provided the treasurer's report for the end of 2006 (attached). LOCATE has 99 paid members and an account balance of \$1381.39. She noted that 2007 Membership dues are due by the end of the month.

Upcoming Events:

Mark Lutjeharms, Vice-President summarized upcoming events and reminded members to forward ideas for future meeting topics/speakers to any board member.

LOCATE meetings will be held on the 2nd Wednesday of odd months. The next meeting will be a tour of the NDOR District 2 Traffic Operations Center hosted by Steve Garbe on March 14, 2007.

Golf outing – due to conflicts with other events the board is considering moving the golf outing to May.

University Report:

Dr. Larry Rilett noted that UNL has been awarded a multi-million dollar grant from the U.S. Department of Transportation, designating UNL's Mid-America Transportation Center (MATC) as the Region 7 University Transportation Center. He noted that MATC is a consortium with UNL as the lead institution and regional partners Kansas State University, University of Kansas, University of Missouri-Rolla, and Lincoln University. The Nebraska Department of Roads and the Kansas and Missouri Departments of Transportation are key partners in the center.

Mike Piernicky closed the meeting by thanking everyone for coming and reminding them that this group is not just for traffic engineers, it is open to roadway designers, planners, and other transportation professionals.



MINUTES FROM GENERAL MEETING

Date: March 14, 2007
Time: 4:00 p.m.
Location: Nebraska Department of Roads Traffic Operations Center, Omaha, NE
Speaker: Steve Garbe
Topic: Traffic Operations Center

No. of attendees: 22

Lisa Richardson reminded the group about upcoming LOCATE activities, including the ASCE Transportation Conference (April 24), the ITS Heartland Annual Meeting (April 10-11), the MOVITE/District 4 Meeting in St. Louis (13-15), and the LOCATE Golf outing (May/June).

Lisa then introduced Steve Garbe who gave a short presentation of the features of the NDOR Traffic Operations Center and then conducted a tour of the facility, assisted by Gary Foreman of NDOR.

After the Tour the majority of the group convened to Brewsky's for refreshments and conversation.



MINUTES FROM GENERAL MEETING

Date: July 11, 2007
Time: 12:00 p.m.
Location: Riverside Grill, Council Bluffs, Iowa
Speaker: John Carns, Iowa DOT
Topic: Council Bluffs Interstate System Improvements Project

Number of attendees: 32

President's Remarks:

Mike Piernicky, President, opened by welcoming everyone in attendance. He discussed the following items:

- The next meeting will be the 2nd Wednesday in September in Lincoln.
- The annual meeting will be held in November.
- Several members have not paid their 2007 dues that were due in January. Contact Sarah Tracy for more information.
- Thank-you to Joe Soucie for organizing the golf outing.
- The election of officers is approaching. A Treasurer and Affiliate Director will be elected.
- LOCATE is the only MOVITE Chapter without a web site and is looking for a volunteer to develop a basic web site. The web site is anticipated to include a calendar of events for LOCATE as well as including some events for other societies.

Treasurer's Report:

Sarah Tracy provided the treasurer's report. LOCATE has an account balance of approximately \$3,100.

MOVITE Update:

Matt Selinger provided a MOVITE update that included the following:

- He explained the new board structure that will be changing this year.
- The Fall Meeting will be held September 26-28, 2007 in Des Moines.
- The MOVITE web site is currently being updated.
- The Fall '08 Meeting will be held in Omaha; please volunteer if you are interested in helping.

Presentation:

John Carns, Iowa DOT, presented on the Council Bluffs Interstate System Improvements Project.

Mike Piernicky closed the meeting by thanking everyone for coming.



Lincoln-Omaha-Council Bluffs
Association of Transportation Engineers

MINUTES FROM GENERAL MEETING

Date: September 12, 2007
Time: 11:45 a.m.
Location: Spaghetti Works, Lincoln, NE
Speaker: Roger Figard, City of Lincoln & Rick Haden, Kirkham Michael
Topic: Railroad Quiet Zones

Number of attendees: 39

President's Remarks:

Mike Piernicky, President, opened by welcoming everyone in attendance. He discussed noted the following items:

- LOCATE Annual meeting – November 8 at Quarry Oaks
- MOVITE Annual meeting – September 26-28, Des Moines, Iowa
- LOCATE Officer nominations – Treasurer and Affiliate Director

Treasurer's Report:

Sarah Tracy, Treasurer, reported that LOCATE has a balance of approximately \$2900.

MOVITE Meeting:

- The Fall 2008 MOVITE Annual Meeting will be held in Omaha; Sarah Tracy and Jim Kollbaum are co-chairs for the meeting committee. They are looking for volunteers to serve on the committee.

Presentation:

Quiet Zones, Roger Figard, City of Omaha and Rick Haden, Kirkham Michael

Mike Piernicky closed the meeting by thanking everyone for coming.



MINUTES FROM GENERAL MEETING

Date: November 8, 2007
Time: 6:30 p.m.
Location: Quarry Oaks Golf Club, South Bend, NE

Number of attendees: 35

President's Remarks:

Mike Piernicky, President, opened by welcoming everyone in attendance.

Treasurer's Report:

Sarah Tracy, Treasurer, reported that LOCATE has a balance of approximately \$2,900.

Secretary's Report:

Lisa Richardson, Secretary, provided a summary of the 2007 activities:

General Meetings

January 10, 2007

Location: Valentino's (Lincoln)
Topic: Lincoln's Vision 2015
Speakers: Roger Severin (Olsson Associates)

March 14, 2007

Location: NDOR District 2 Operations Center
Topic: Traffic Operations Center
Speaker: Steve Garbe (NDOR)

July 11, 2007

Location: Riverside Grill (Council Bluffs)
Topic: Council Bluffs Interstate System Improvements Project
Speaker: John Carns, Iowa DOT

September 12, 2007

Location: Spaghetti Works (Lincoln)
Topic: Railroad Quiet Zones
Speaker: Roger Figard (City of Lincoln)
Rick Haden (Kirkham Michael)

Special Events

June 5, 2007

Annual Golf Outing
Location: Tara Hills Golf Course (Papillion)

November 8, 2007 – Annual Meeting

Location: Quarry Oaks Golf Club
Entertainment: Joe Cole

Professional Development

February 9 & 13, 2007

Topic: On-Site Circulation and Access Design Webinar
Location: Lamp Rynearson (Omaha)

MOVITE Report/MOVITE President's Challenge:

Matt Selinger, 2008 MOVITE President, addressed the group and outlined his goals for MOVITE for 2008 which include a challenge to all the area Chapters to "Make a Difference" in your communities. The intent of this challenge is for each chapter to identify a way in which they can pool the collective talents of their membership to address a transportation related issue within their communities. The chapter would then work toward this goal during 2008 and present their progress at the 2008 MOVITE Annual Meeting to be held in Omaha.

District 4 Report

Kyle encouraged all LOCATE members to attend the 2008 District 4 meeting to be held in Chicago in July at the Hard Rock Café.

Election Results

Mike Piernicky announced the results of the election of officers for 2008:

President – Mark Lutjeharms
Vice President – Lisa Richardson
Secretary – Sarah Tracy
Treasurer – Mark Meisinger
Affiliate Director – Scott Carlson

President's Plaque

Mark Lutjeharms presented Mike Piernicky with the President's Plaque in honor of his service as chapter President for 2007.

President Elect's Address

Mark Lutjeharms, 2008 President, outlined the following goals for the chapter for 2008:

- Increase interaction with the student chapter
- Diversify chapter membership to include transportation professionals other than traffic engineers
- Accepted the MOVITE President's Challenge to "Make a Difference" in our communities and announced the formation of a technical committee to identify a topic and spearhead this effort
- Interact with other professional organizations such as ASCE and NSPE.

Entertainment

Magician Joe Cole entertained the group with magic tricks and comedy.

Mark Lutjeharms adjourned the meeting.

LOCATE Policies

Policy 1 - Privacy Policy

This policy covers how LOCATE treats personal information that it collects and receives from its members. The overarching goal of this policy is to protect and safeguard this information for its membership.

(A) LOCATE will collect only the personal information (e.g., name, employer, address, phone number, and email address) from its members that is necessary to communicate information to the membership such as (but not limited to) 1) LOCATE goals and initiatives, 2) information about LOCATE meetings and events, and 3) other information useful to LOCATE's membership.

(B) LOCATE will not rent, sell, or share its member's personal information with any outside companies or organizations unless specified by court order.

(C) LOCATE will limit access to personal information only to those members or assistants of the executive board that require this information in order to perform their official duties for the Chapter.

(D) LOCATE's mass communications (e.g., emails) will only be used to communicate official LOCATE and ITE business to its members. The authorization to use mass communications to communicate any other information will require a majority vote of the executive board and transmission of this information will be carried out by a member of the executive board.

Policy 2 - Audit Policy

This policy covers how LOCATE will review and audit the Treasurer's records.

An audit of the Treasurer's records will be performed once each year by a committee of no less than two LOCATE members. The Past President shall serve as Chair of the Audit committee. The audit committee shall review the Treasurer's records of all monetary receipts, expenditures, and outstanding bills to ensure that all financial matters are in order.

2007 LOCATE TREASURER'S REPORT

Date: December 31, 2007

2007
To Date

INCOME:

1. Dues	\$830.00
2. Meetings	\$2,598.00
3. Checking Account Interest	\$0.00
4. Corporate Sponsorship	\$0.00
5. Miscellaneous (Webinar, Golf)	\$3,710.00
TOTAL INCOME	\$7,138.00

EXPENSES:

1. Postage	\$0.00
2. Supplies	\$36.38
3. Meetings	\$3,540.23
4. Student Meetings	\$0.00
5. Miscellaneous (Webinar, Golf)	\$2,376.94
TOTAL EXPENSES	\$5,953.55

SUMMARY OF ACCOUNT

Beginning of Year Checking Balance	\$1,381.39
Total Income	\$7,138.00
Total Expenses	\$5,953.55
Net Over Period	\$1,184.45
Checking Balance	\$2,565.84

Treasurer:

Sarah A. Tracy

LOCate
Lincoln-Omaha-Council Bluffs
Association of Transportation Engineers

2008 LOCATE BUDGET

Date: December 31, 2007

	2007 To Date	2008 Budget
INCOME:		
1. Dues	\$ 830.00	\$ 1,000.00
2. Meetings	\$ 1,128.00	\$ 1,200.00
3. Annual Meeting	\$ 1,470.00	\$ 1,600.00
4. Checking Account Interest	\$	\$ -
5. Corporate Sponsorship	\$	\$ -
7. Golf	\$ 2,710.00	\$ 3,000.00
8. Member Education - Seminar	\$ 1,000.00	\$ 1,000.00
9. Miscellaneous	\$	\$ -
TOTAL INCOME	\$7,138.00	\$7,800.00

EXPENSES:		
1. Postage	\$ -	\$ 100.00
2. Supplies	\$ 36.38	\$ 100.00
3. Meetings	\$ 1,458.36	\$ 1,300.00
4. Student Meetings	\$	\$ 500.00
5. Annual Meeting	\$ 2,081.87	\$ 2,200.00
6. Golf	\$ 2,173.52	\$ 2,400.00
7. Seminar	\$ 148.70	\$ 500.00
8. Miscellaneous	\$ 54.72	\$ 100.00
TOTAL EXPENSES	\$5,953.55	\$7,200.00

Treasurer: _____

Sarah A. Tracy

